

11-6-1972

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

November 6, 1972

The Council of Academic Deans met at 1:30 p.m. on Monday, November 6, 1972, in Dr. Cravens' office. Present were Deans Cravens, Chelf, Hourigan, Jenkins, Hardin, Sutton, Russell, Brenner, Sandefur, Hatcher, and Davis. Drs. Scarborough and Corts were visitors at the meeting.

Dr. Cravens reported that the Council of Academic Vice-Presidents is recommending to the University Presidents that each institution should have its own regulations concerning both course load for in-service teachers and other school personnel and student course load for summer term. The Council of Academic Vice-Presidents is also recommending that no institution give a student more than eight semester hours credit for military service. Dr. Cravens also commented on the teaching load guidelines of George Peabody College.

Dr. Cravens reported that the University of Kentucky is granting academic credit for supervised work experience. He also stated that both U.K. and the University of Louisville are actively recruiting blacks and females for their Law and Medical Schools. Western's faculty advisors in pre-law and pre-med should be informed of this interest by these professional schools so that qualified Western students might be encouraged to apply.

Dr. Cravens commented on the University of Kentucky's summer school class size guidelines. The Council of Deans felt that the following minimum class sizes would be appropriate for our 1973 summer school:

Lower Division	-	15 students minimum
Upper Division	-	10 students minimum
Graduate	-	6 students minimum

Exceptions to these minimum class sizes will need to be justified by the college dean to the Director of the Summer School.

The recommendation for 1973 summer school staffing procedures is that the college dean will be responsible for assignments in his college. 80% of these positions will be guaranteed to specific faculty members, while the remaining 20% will be contingent on enrollment. This recommendation will be submitted to President Downing.

The deans felt that the dates for the 1974 May Term and Summer Session should be in line with the 1973 dates.

Dr. Cravens stated that at Murray deans and department heads are granted leaves every fourth summer. He asked Dr. Davis to draft guidelines on leaves for Western administrators.

Dr. Chelf proposed that departments turn in teaching schedules for both the fall and spring semesters of the 1973-74 academic year at the same time. The deans were in general agreement concerning this proposal.

Dr. Cravens requested that the college deans submit any recommendations for non-reappointment of faculty within several days.

Dr. Cravens requested an Inventory of Faculty Resources for Regional Services. He asked Drs. Chelf and Davis to work with the college deans on this inventory, which will be useful for funding various projects.

Dr. Corts informed the deans that the Eagle University winter term enrollment will be known by December 20. Western has 30 courses assigned. He also discussed the Eagle Prep Program, which will focus on English and Math courses for those military personnel who need to take academic work before they can be admitted to college-level courses. If Western participates in this Prep Program, several faculty members (or graduate teaching assistants) would probably be utilized.

The meeting adjourned at 3:15 p.m.